

Instructions for Oral Presenter

1. Registration for presenting author

Register to secure your slot by **21 May 2021**

- a. Register using the registration link sent to you via email by **21 May 2021**.
- b. Fill in the biodata section and upload a photo of yourself (*file size limit: 1MB*) in the online registration form as the details will be used to introduce you during the event.
- c. Do note that the link is your personal link and is non-transferable. If your colleague is presenting on your behalf, email the Water Convention secretariat at waterconvention@siww.com.sg and we will assist accordingly. Co-authors/additional participants are required to register as a general delegate.

2. Presentation slides

Submit your presentation slides by **21 May 2021**

- a. Prepare your 15-minute PowerPoint (PPT) presentation slides in **16:9 aspect ratio** and submit via the registration portal by **21 May 2021**.
- b. The PowerPoint file should be named as **TS [Abstract ID] - [Presenter First and Last Name]**, e.g. TS 123456 – Alex Parker.
- c. Your presentation will be conducted live during the event. A sample illustration is shown below.
- d. In the event that you are unable to participate live due to time difference, you may send in a pre-recording (voice-over presentation) to be played during the live session. Please inform us at waterconvention@siww.com.sg and we will furnish more details to you.



3. Full Paper (Optional)

Submit your full paper by **21 May 2021**

- a. Submit your full paper in **PDF format** to waterconvention@siww.com.sg by **21 May 2021**.
- b. The full paper should be named as **Full Paper [Abstract ID] - [Presenter First and Last Name]**, e.g. Full Paper 123456 - Alex Parker
- c. Full paper submissions will be considered for publication in IWA's Journal of Water Practice & Technology and authors whose full papers have been selected will be notified by IWA Publishing after the conference.
- d. Click [HERE](#) for the full paper template.

Updated as of 12 May 2021